

# Texas SandTray Association



## MINUTES

### Full Board Meeting

March 17, 2023

10:00 am

Zoom Meeting

### Executive Team & Officers in Attendance

x	Sheri Shulenberger, President	x	Nancy Franklin, Secretary
x	Tamara Fields, President-Elect	x	Taylor Vest, Public Relations
—	Salina Loriaux, Past-President	x	Maria Vanillo, Executive Assistant
—	Karen Burke, Founding Advisor		

1. Call to order: The meeting was called to order at 10:07 am, by Sheri Shulenberger.
2. Roll call of board members & establishing a quorum: Sheri Shulenberger chaired the meeting & established a quorum.
3. Discussion & possible action concerning approval of minutes from last meeting: Completed at previous meeting on March 10, 2023.
4. Monthly Updates: Completed at previous meeting on March 10, 2023.
5. How the TSTA Board works: Completed at previous meeting on March 10, 2023.
6. Confidentiality Agreement: Discussion and wording updated. A motion was made to accept the Confidentiality Agreement. The motion was seconded and passed.
7. Complaints Update: Discussion and board collectively created a Google Form to complement the complaints process. Maria will create a new complaints tab under the contact tab of the website. A motion was made to accept the Complaints Process and Form. The motion was seconded and passed.
8. Feedback regarding policy update: Sheri read three letters of feedback from members of the TSTA community, and the general response sent to each.
9. June Train the Trainer: No discussion; item resolved.
10. General updates and next meeting TBD. No general updates. Discussion to schedule meeting on the third Friday of each month. Next meeting will be Friday, April 21, 2023 at 10am CST via Zoom.
11. Adjournment: The meeting was adjourned.

SANDTRAY IS MY  
WORLD