

# Texas SandTray Association



## Board Meeting Minutes February 23, 2026 10:00 am Zoom Meeting

### Executive Team & Officers in Attendance

x	Tracey Sadler, President	x	Aubrey Riddle, Membership Coordinator
	Ellen Meystedt, President-Elect		Marissa Hoebener, Public Relations
x	Taylor Vest, Past-President	x	Loris Simon Salum, Secretary
x	Karen Burke, Founding Advisor & Director of Curriculum	x	Chanda Esparza, Conference Chair
x	Sheri Shulenberger, APT Reviewer	x	Tracey Sadler, Executive Assistant

**Welcome/Call to order** The meeting was called to order by Tracey Sadler.

- Roll call of board members & establishing a quorum: Tracey Sadler chaired the meeting and established a quorum.

### Review of Previous Meeting's Minutes

- Acceptance of, or amendments made to the January 12, 2026 meeting's minutes. Motion was made to accept, 2<sup>nd</sup> made, then a vote to accept.

### Monthly Update:

Topic:	Notes:
Checking Account Balance	\$8992.76
TSTA Active Members	93
CCST Active Certifications	75
Registered Agent Mail & Gmail	Bank verifying changes in username/passwords Franchise tax invoice for ~\$100, payment approved
Executive Assistant - Other Business	Unavailable
Website/Social Media Updates	Site visits 450 (up 25%)

	Unique hits 290 (up 18%)
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**Items Discussed:**

Order:	Topic Leader:	Topic:
1.	Tracey	1099 for Joy has been filled out and accepted
2.	Tracey	<p>Needing website proof</p> <ul style="list-style-type: none"> <li>● Sheri will look at “About” section</li> <li>● Loris will look at “Membership” section</li> <li>● Karen will look at “Certification” page</li> <li>● Chanda will look over “Trainers” page</li> <li>● Ellen will look over “Trainings” page</li> </ul> <ul style="list-style-type: none"> <li>● Tracey proposed form to fill out for trainings which should be emailed out to everyone to add/edit trainings</li> </ul>
3.	Tracey	All passwords and their respective platforms are working correctly
4.	Tracey	Noted not everyone received certificate for training; one member reached out to ask for certificate. Karen pointed to file being there and accessible.
5.	Tracey	Tracey brought to attention storage fee and cost efficiency. Members came to agreement to bring up topic again in June when other options have been assessed
6.	Tracey	Conference dates were proposed as either September 18 or October 2, depending on Thompson center availability
7.	Aubrey	Submitted resignation

**Next meeting:**

March 30, 2026, at 10:00a.m. CST
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**Action Items:**

No.	Action/Discussion	Who	When
1.	Form for trainings offered	Tracey	Not urgent
2.	Website page review:	<ul style="list-style-type: none"> <li>● "About" - Sheri</li> <li>● "Membership" - Loris</li> <li>● "Certification" Karen</li> <li>● "Trainers" - Chanda</li> <li>● "Trainings" - Ellen</li> </ul>	When received by Tracey
3.	Date proposals for Thompson Center	Chanda	Immediately

