

Texas SandTray Association



Board Meeting Minutes January 12, 2026 10:00 am Zoom Meeting

Executive Team & Officers in Attendance

x	Tracey Sadler, President	x	Aubrey Riddle, Membership Coordinator
	Ellen Meystedt, President-Elect	x	Marissa Hoebener, Public Relations
x	Taylor Vest, Past-President	x	Loris Simon Salum, Secretary
x	Karen Burke, Founding Advisor & Director of Curriculum	x	Chanda Esparza, Conference Chair
x	Sheri Shulenberger, APT Reviewer	x	Tracey Sadler, Executive Assistant

Welcome/Call to order The meeting was called to order by Tracey Sadler.

- Roll call of board members & establishing a quorum: Tracey Sadler chaired the meeting and established a quorum.

Review of Previous Meeting's Minutes

- Acceptance of, or amendments made to the December 1, 2025 meeting's minutes. Motion was made to accept, 2nd made, then a vote to accept.

Monthly Update:

Topic:	Notes:
Checking Account Balance	Unavailable
TSTA Active Members	Unavailable
CCST Active Certifications	Unavailable
Registered Agent Mail & Gmail	Unavailable
Executive Assistant - Other Business	Unavailable
Website/Social Media Updates	Unique hits 166, which is down 22%

Items Discussed:

Order:	Topic Leader:	Topic:
1.	Tracey	Discussed the details needing attention regarding transfer of website and email passwords, as well as updating google docs and paypal information. Sheri agreed to update google doc.
2.	Karen	Pointed to paid position of Executive Assistant in need to be filled. Tracey volunteered and 1st and 2nd motion were made to accept.
3.	Karen	Recounted history of TSTA evolving into its expansion towards Global Council. She announced all TSTA board members will be listed as initial advisory board for Global Council.
4.	Chanda	Successfully took care of credit card payment for 2025 conference rent.
5.	Tracey	Brought up things to be collected from past Executive Assistant. Taylor volunteered to physically pick up box and mail it to Tracey.

Next meeting:

February 23, 2026, at 10:00a.m. CST

Action Items:

No.	Action/Discussion	Who	When
1.	Executive Assistant role filled	Tracey Sadler	Immediate
2.	Updating username and password for 1) APTA 2) Paypal	1) Sheri 2) Tracey	1) Completed as 1/12/2026 2) By 2/23/2026
3.	Recover box from past Executive Assistant	Taylor	Completed as of 1/15/2026

4.	Create a 1099 for past Executive Assistant	Tracey	By 2/23/2026
5.	Updating google docs	Tracey	By 2/23/2026



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