

# Texas SandTray Association



## MINUTES

### Full Board Meeting

March 10, 2023

10:00 am

Zoom Meeting

### Executive Team & Officers in Attendance

x	Sheri Shulenberger, President	x	Nancy Franklin, Secretary
x	Tamara Fields, President-Elect	x	Taylor Vest, Public Relations
—	Salina Loriaux, Past-President	x	Maria Vanillo, Executive Assistant
x	Karen Burke, Founding Advisor		

1. Call to order: The meeting was called to order at 10:05 am, by Sheri Shulenberger.
2. Roll call of board members & establishing a quorum: Sheri Shulenberger chaired the meeting & established a quorum.  
Welcome Maria!: Introduced Maria Vanillo, the new TSTA Executive Assistant beginning March 1, 2023, taking the place of Amanda Robinson who resigned from the position effective February 28, 2023. Amanda Robinson is to be taken off the A+FCU bank account and Maria Vanillo added to the A+FCU bank account.
3. Discussion & possible action concerning approval of minutes from last meeting: Discussion about properly formatted minutes. A motion was made to approve the meeting minutes from the February 9, 2023. The motion was seconded and passed.  
Agenda & Minutes process update: Discussion regarding new procedures.
4. Monthly Updates:
  - Financial: \$2,120.88
  - Website: 308 visitors down 20%; 222 new visitors down 17%.
  - CCST: CCST-56/CCST-T 34
  - Registered Agent Mail: Sheri to email details to Maria.
5. How the TSTA Board works: Discussion regarding policies to include on website. A motion was made to approve the article How the TSTA Board works on the website. The motion was seconded and passed.
6. Confidentiality Agreement: Discussion. A motion was made to table agenda items 6, 7, 8, 9, 10 until the next meeting. The motion was seconded and passed.
7. Complaints Update: Tabled.
8. Feedback regarding policy update: Tabled.

9. June Train the Trainer: Tabled.
10. General updates and next meeting TBD. Tabled. Next meeting will be Friday, March 17, 2023 at 10am CST via Zoom.
11. Adjournment: The meeting was adjourned.

